



Ohio State Cosmetology and Barber Board

To protect and support the public through regulation and education, while promoting the integrity of the cosmetology and barbering industries.

1929 Gateway Circle Grove City, Ohio 43123

Phone: (614) 466-3834 www.cos.ohio.gov

Certified Tanning Operator Training Course Approval

Provider Name: SunFocus

Address: 5753 Hwy 85 N. #6243
Crestview Fl. 32536

January 30, 2019

Approved Course Number: 192102

Approved Course Name: Ohio Tanning Operator Training and Certification

Approved Hours: 4

Course approval dates: 2/1/2019 until 1/31/2021

This training course can only be approved for tanning operator certification. Board licensees will NOT receive continuing education hours for this course.

Individuals are required to take and pass an **in-person examination** at a monitored testing site. This examination may be administered either web-based or as a written examination. Individuals must score a minimum of seventy-five (75) percent on the examination in order to receive the certificate of completion.

Certificate of Completion - Required

Providers must present any person passing the "Certified Tanning Operator" test with a certificate of completion.

Attendance Records

A listing of attendees completing the training course must be received by the Board **within ten (10) days** of the course completion. Attendance list must be sent via email to cathy.franklin@cos.ohio.gov in an Excel spreadsheet attachment. Attendance record instructions are located at www.cos.ohio.gov

NOTE: Record(s) of attendance must be maintained by the Provider for a minimum of four (4) years.

Sincerely,

Cathy Franklin

Continuing Education Office